



SRI MAHAYOGI LAKSHMAMMA GOVERNMENT DEGREE COLLEGE

YEMMIGANUR, KURNOOL DIST.

Affiliated to Rayalaseema University, Kurnool - 518360, A.P.



DEPARTMENT OF ENGLISH

CERTIFICATE COURSE

ON

PUBLIC SPEAKING SKILLS IN ENGLISH

Academic Year : 2022-23

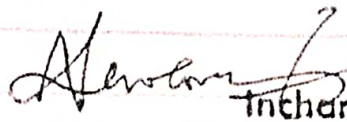
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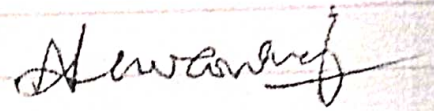
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Meeting-5

Yemmiganur,
Date: 21-11-2023

Faculty of the Department of English met in the Department Chamber and held a meeting on 21-11-2023 at 4:00 PM and discussed and resolved to conduct a Certificate Course on public Speaking Skills in English for the second year Students of BA for the academic year 2022-23


Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,





Permission Letter

Yemmiganur,
Date : 21-11-2022.

From
Sri N.Newton Raj,
Lecturer in English,
Sri Mahayogi Lakshamma
Govt. Degree College,
Yemmiganur.

To
The Principal,
Sri Mahayogi Lakshamma
Govt. Degree College,
Yemmiganur.

Respected Sir,

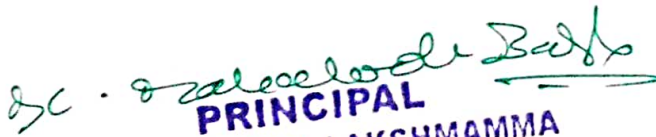
Sub : Proposal for the conduct of a certificate course on
Public Speaking Skills in English for the Second Year
BA Students Reg.

I would like to bring a proposal for the benefit of the students of Our College that the Department of English wants to conduct a certificate course on Public Speaking Skills in English for the Second year BA Students of Our College for 40 Days. Hence, I am with a plan to conduct the certificate course which helps the Students in Public and in the job market. In this regard, I request you sir to give me permission to conduct the certificate course from 24-11-2022 to 11-01-2023

The details of the programme are :

- | | |
|---|-----------------------------------|
| 1. Name of the proposed programme : | Public Speaking Skills in English |
| 2. Duration and Timings of the programme : | 40 Hours (9:00 AM to 10:00 AM) |
| 3. Commencement date of the programme : | 24 th Nov, 2022 |
| 4. No. of Students expected for the admission : | 25 Students |
| 5. Course Fee : | No Fee |

Yours faithfully,


PRINCIPAL

SRI MAHAYOGI LAKSHAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360.
Kurnool (Dist.) A.P.


Incharge of the Department

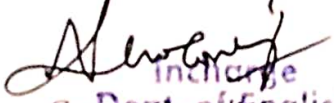
Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,


SRI MAHAYOGI LAKSHMAMMA GOVT. DEGREE COLLEGE, YEMMIGANUR
DEPARTMENT OF ENGLISH

CIRCULAR

Date : 21-11-2022.

All the students of BA Second year are hereby informed that the Department of English is going to conduct a certificate course on Public Speaking Skills in English. This is completely a free of charge certificate course for all the category students. This certificate course is 40 days long. Hence, interested students register their names in the Department of English. The Course classes will begin on 24-11-2022. The students who will successfully complete the certificate course will receive a certificate.


incharge
Dept. of English
Course Coordinator
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,
Copy to the College Library Notice Board
Copy to the Department of English Notice Board
Copy for Circulation among the Students


Principal
PRINCIPAL
SRI MAHAYOGI LAKSHMAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360
Kurnool (Dist.) A.P.


Sri Maha Yogi Lakshmanma Govt. Degree College Yemmiganur

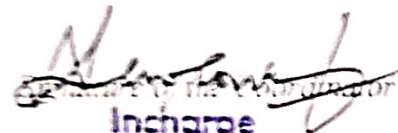
Department of English

List of Students for the Certificate Course on Public Speaking Skills in English

S.No.	Regd. No.	Name of the Student	Course /Group	Signature of the Student
1	21110049002	Arekanti Veeresh	II BA	A. Veeresh
2	21110049003	Bannela Bheemesh	II BA	B. Bheemesh
3	21110049006	Banyala Veerendra	II BA	B. Veerendra
4	21110049007	Devarangadu	II BA	Devarangadu
5	21110049008	Billala Ramesh	II BA	B. Ramesh
6	21110049009	B. Vijaya Bhaskar	II BA	B. Vijaya Bhaskar
7	21110049010	B. Karthikya Naidu	II BA	B. Karthikya Naidu
8	21110049012	Boya Mounika	II BA	B. Mounika
9	21110049013	Boya Veeresh	II BA	B. Veeresh
10	21110049014	B. Linganna	II BA	B. Linganna
11	21110049015	Chakali Ramu	II BA	C. Ramu
12	21110049016	Chakali Sekahar	II BA	C. Sekahar
13	21110049018	Chakali Veerendra	II BA	C. Veerendra
14	21110049019	Dudekula Ekbal	II BA	D. Ekbal
15	21110049021	D. Khaja Hussain	II BA	D. Khaja Hussain
16	21110049022	Dudekula Nasreen	II BA	D. Nasreen
17	21110049023	Golla Hari krishna	II BA	G. Hari krishna
18	21110049024	Golla Madhu	II BA	G. Madhu
19	21110049025	G. Bharath Kumar	II BA	G. Bharath Kumar
20	21110049026	G. Jinka Suresh	II BA	G. Suresh

21	22110049027	Jyotsna Koushika	BBA	J. Manika
22	22110049028	Jyoti Veerendra	BBA	J. Veerendra
23	22110049029	Kanah Narendra	BBA	K. Narendra
24	22110049030	Ravi Kumar Reddy	BBA	Ravikumar Reddy
25	22110049031	Kollitta Suresh	BBA	K. Suresh


PRINCIPAL
 SRI MAHAYOGI LAKSHMAMMA
 GOVT. DEGREE COLLEGE
 YEMMIGANUR - 518 360,
 Karnataka (Dist.) A.P.


Incharge
 Dept. of English
 Sri Mahayogi Lakshamma
 Govt. Degree College
 Yemmiganur - 518 360,

A CERTIFICATE COURSE ON PUBLIC SPEAKING SKILLS IN ENGLISH
ACADEMIC YEAR ; 2022-23

DURATION OF THE COURSE : 40 HOURS

OBJECTIVES OF THE COURSE :

This course is designed for the benefit of the Students. To enable Students Listening and Speaking Skills in English. To avoid fear and fobia of the Students while speaking in English in Public. To acquire competence to secure jobs In all the Governmnet institutes and Private institutes. To improve Personality Development, facing of Interview techniques and etc.

LEARNING OUTCOMES :

After completion of the course, the students will be able to improve their Public Speaking Skills in English and Communication Skills and Soft Skills. The Students can have leadership skills, team work skills, problem solving, Interpersonal Skills, persuasive skills and critical thinking and Students will be able to apply basic and advanced human communication theories and models to academic and professional situations.

SRI MAHAYOGI LAKSHIMAMMA GOVT. DEGREE COLLEGE, YEMMIGANUR
DEPARTMENT OF ENGLISH
CERTIFICATE COURSE ON PUBLIC SPEAKING SKILLS IN ENGLISH 2022-23
CURRICULUM/SYLLABUS

Unit-I (8 Hours)

1. Tense and Aspect
2. Articles
3. Prepositions
4. Connectors

Unit-II (8 Hours)

1. Phonetics and Phonology
2. Word Accent
3. Intonation
4. Organs of Speech

Unit-III (8 Hours)

1. Asking for and Giving Information
2. Agreeing and Disagreeing
3. Seeking and Giving Permission
4. Making a Complaint and Responding

Unit-IV (8 Hours)

1. Expressing Likes and Dislikes
2. Expressing Wishes and Regrets
3. Expressing Emotions
4. Talking about Past Events

Unit-V (8 Hours)

1. Describing Manner and Frequency
2. Making Comparisons
3. Talking about future events
4. Self-Introduction & Public Speaking

References :

1. Oxford English Grammar : Oxford Press
2. Phonetics and Phonology by Peter Roach
3. A Foundation Course in Spoken English
By Kamallesh Sadamand & Susheela Punitha
4. Public Speaking By K.Sankaran & Mahendra Kumar
M.I. Publication, Agra.

X. orchelode B.S.
PRINCIPAL

**SRI MAHAYOGI LAKSHIMAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360.
Kurnool (Dist.) A.P.**

A. Anwarif
Incharge

**Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,**

A CERTIFICATE COURSE ON PUBLIC SPEAKING SKILLS IN ENGLISH
ACADEMIC YEAR : 2022-23

Brief Report :

The Department of English of the SML Govt. Degree College, Yemmiganur organized a Certificate Course on Public Speaking Skills in English for the second year BA Students during the academic year 2022-23 for a period of 40 days i.e from 24-11-2022 to 11-01-2023. Dr. K. Mahaboob Basha, Principal of this College presided over the inaugural function and addressed the students that it was a very useful course for every Student in daily life. He also appreciated the faculty of English for organizing the valuable certificate course. He advised the students to utilize the Certificate Course Learning outcomes in a proper manner.


During the above period, a few faculty members of this College took part in the course actively and expressed their views and suggested for the betterment of the programme. The faculty members involved in the programme are :

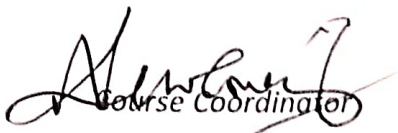
1. Sri N. Newton Raj, Lecturer in English
2. Sri M. Narasimhudu, Contract Lecturer in English

After completion of the course, an assessment test was conducted for the participants both in theory and practical. The performance of the participant was well and good.

Valedictory function was organized on 12-01-2023 by the Department of English and certificates were distributed to the Students by the Principal Dr. K.Mahaboob Basha Garu and he addressed the gathering and that it was a remarkable achievement of the Department of English and congratulated all the participants and all the teaching and non-teaching staff attended the programme and made it a grand success.

I hereby express my heartfelt thanks to Dr. K. Mahaboob Basha, Principal, SML Govt. Degree College, Yemmiganur for giving their support throughout the programme. I also extend my thanks to teaching and non-teaching staff of this College who were involved directly and indirectly in successful completion of the Certificate Course and my best wishes to all the participants.


PRINCIPAL
SRI MAHAYOGI LAKSHMAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360.
Kurnool (Dist.) A.P.


Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,

TIME TABLE

S.No.	Day	Time
1	Monday	9 AM to 10 AM
2	Tuesday	9 AM to 10 AM
3	Wednesday	9 AM to 10 AM
4	Thursday	9 AM to 10 AM
5	Friday	9 AM to 10 AM
6	Saturday	9 AM to 10 AM

Sri Mahayogi Lakshamma Govt. Degree College, Yemmiganur

(Affiliated to Rayalaseema University, Kurnool, AP)

Department of English

Question Paper Pattern for the Certificate Course

On Public Speaking Skills in English

Time : 9:00-10:00 AM

Max.Marks : 40

Unit-I Fill in the blanks Questions $5 \times 2 = 10 M$

Unit-II Long Answer Questions in 100 words $1 \times 10 = 10 M$

Unit-III Short Questions in 50 Words $1 \times 5 = 5 M$

Unit-IV Short Questions in 50 words $1 \times 5 = 5 M$

Unit-V Speaking Activity $1 \times 10 = 10 M$

Sri Mahayogi Lakshamma Govt. Degree College
PRINCIPAL
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YEMMIGANUR - 518360.
Kurnool (Dist.) A.P.

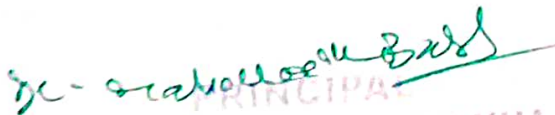
[Signature]
Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,


Sri Mahayogi Lakshamma Govt. Degree College, Yemmiganur
Department of English

QUESTION PAPER FOR THE CERTIFICATE COURSE ON PUBLIC SPEAKING SKILLS IN ENGLISH
2022-23

Time : 9Am-10Am Max. Marks : 40

- I. Answer the following questions. 5x2=10 M
1. I _____ (play) cricket yesterday with my sisters.
 2. While we were crossing the road, we _____ (see) a snake on the road.
 3. She is _____ University Student in the USA.
 4. Deva visited _____ College a month ago.
 5. He cut the tree _____ a knife.
- I. Answer any one of the following in 100 words.
1. What is Phonetics ?
 2. Explain word stress.
- II. Answer any one of the following in 50 words.
1. Write a note on asking permission.
 2. Make a complaint on eve teasing.
- III. Answer any one of the following in 50 words.
1. Write expressions of likes and dislikes.
 2. Explain about a past event.
- IV. Answer any one of the following.
1. Write your self introduction.
 2. Write a dialogue between two strangers on arrival of an express train.


PRINCIPAL
SRI MAHAYOGI LAKSHMAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360,
NARASIPET (Dist.) A.P.


Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,

Sri Mahayogi Lakshamma Govt. Degree College Yemmiganur
Department of English
Assessment of the Students in the Theory Examination
AWARD LIST

<i>S.No.</i>	<i>Regd. No.</i>	<i>Name of the Student</i>	<i>Theory (40 Marks)</i>	<i>Grade</i>
1	21110049002	<i>Arekanti Veeresh</i>	35	<i>A</i>
2	21110049003	<i>Bannela Bheemesh</i>	30	<i>B</i>
3	21110049006	<i>Banyala Veerendra</i>	30	<i>B</i>
4	21110049007	<i>Devarangadu</i>	35	<i>A</i>
5	21110049008	<i>Billala Ramesh</i>	35	<i>A</i>
6	21110049009	<i>B.Vijaya Bhaskar</i>	30	<i>B</i>
7	21110049010	<i>B.Karthikya Naidu</i>	35	<i>A</i>
8	21110049012	<i>Boya Mounika</i>	35	<i>A</i>
9	21110049013	<i>Boya Veeresh</i>	30	<i>B</i>
10	21110049014	<i>B.Linganna</i>	30	<i>B</i>
11	21110049015	<i>Chakali Ramu</i>	30	<i>B</i>
12	21110049016	<i>Chakali Sekahar</i>	30	<i>B</i>
13	21110049018	<i>Chakali Veerendra</i>	35	<i>A</i>
14	21110049019	<i>Dudekula Ekbal</i>	35	<i>A</i>
15	21110049021	<i>D. Khaja Hussain</i>	30	<i>B</i>
16	21110049022	<i>Dudekula Nasreen</i>	35	<i>A</i>
17	21110049023	<i>Golla Hari krishna</i>	30	<i>B</i>
18	21110049024	<i>Golla Madhu</i>	30	<i>B</i>
19	21110049025	<i>G. Bharath Kumar</i>	30	<i>B</i>
20	21110049026	<i>G.Jinka Suresh</i>	30	<i>B</i>
21	21110049027	<i>Jakkala Mounika</i>	35	<i>A</i>
22	21110049028	<i>Jalla Veerendra</i>	35	<i>A</i>
23	21110049029	<i>Kandi Narendra</i>	30	<i>B</i>
24	21110049030	<i>Ravi Kumar Reddy</i>	30	<i>B</i>
25	21110049031	<i>Kellellu Swarna</i>	35	<i>A</i>

*SRI MAHA YOGI LAKSHMAMMA GOVT. DEGREE COLLEGE YEMMIGANUR
DEPARTMENT OF ENGLISH*

Photos of the Certificate Course on Public Speaking Skills in English



Sri N. Newton Raj, Lecturer in English teaching Public Speaking Skills in English to Students



*Sri M. Narasimhudu, Contract Lecturer in English
teaching Public Speaking Skills
in English to Students*

FEED BACK BY THE STUDENTS

1. Name of the student : Arekanti Veeresh

<i>Course/Group</i>	<i>H B.A</i>		
<i>Regd No</i>	21110049002		
<i>Opinion</i>	<i>1. Excellent</i>	<i>2. Good</i> ✓	<i>3. Satisfactory</i>

Arekanti Veeresh
Signature of the Student

2. Name of the student : Bannela Bheemesh

<i>Course/Group</i>	<i>H B.A</i>		
<i>Regd No</i>	21110049003		
<i>Opinion</i>	<i>1. Excellent</i> ✓	<i>2. Good</i>	<i>3. Satisfactory</i>

B. Bheemesh
Signature of the Student

3. Name of the student : Banyala Veerendra

<i>Course/Group</i>	<i>H B.A</i>		
<i>Regd No</i>	21110049006		
<i>Opinion</i>	<i>1. Excellent</i> ✓	<i>2. Good</i>	<i>3. Satisfactory</i>

B. Veerendra .
Signature of the Student

4. Name of the student : Devarangadu

Course/Group	II B.A		
Regd No	21110049007		
Opinion	1. Excellent	2. Good ✓	3. Satisfactory

Devarangadu
Signature of the Student

5. Name of the student : Bilyala Ramesh

Course/Group	II B.A		
Regd No	21110049008		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Ramesh
Signature of the Student

6. Name of the student : B. Vijaya Bhaskar

Course/Group	II B.A		
Regd No	21110049009		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Vijaya Bhaskar.
Signature of the Student

7. Name of the student : B. Karthikya Naidu

Course/Group	II B.A		
Regd No	21110049010		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Karthikya Naidu.
Signature of the Student

8. Name of the student : Boya Mounika

Course/Group	II B.A		
Regd No	21110049012		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Mounika
Signature of the Student

9. Name of the student : Boya Veeresh

Course/Group	II B.A		
Regd No	21110049013		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Veeresh
Signature of the Student

10. Name of the student : B.Linganna

Course/Group	H B.A		
Regd No	21110049014		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

B. Linganna
Signature of the Student

11. Name of the student : Chakali Ramu

Course/Group	H B.A		
Regd No	21110049015		
Opinion	1. Excellent	2. Good ✓	3. Satisfactory

C. Ramu
Signature of the Student

12. Name of the student : Chakali Sekhar

Course Group	H B.A		
Regd No	21110049016		
Opinion	1. Excellent	2. Good ✓	3. Satisfactory

C. Sekhar
Signature of the Student

13. Name of the student : Chakali Veerendra

Course/Group	II B.A		
Regd No	21110049018		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

C. Veerendra
Signature of the Student

14. Name of the student : Dedekula Ekbal

Course/Group	II B.A		
Regd No	21110049019		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

D. Ekbal
Signature of the Student

15. Name of the student : D. Khaja Hussain

Course/Group	II B.A		
Regd No	21110049021		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

D. Khaja Hussain
Signature of the Student

16. Name of the student: Dadekula Vasireen

Course/Group	II B.A		
Regd. No	21110049022		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

D. Vasireen
Signature of the Student

17. Name of the student: Golla Hari Krishna

Course/Group	II B.A		
Regd. No	21110049023		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

G. Hari Krishna
Signature of the Student

18. Name of the student: Golla Madhu

Course/Group	II B.A		
Regd. No	21110049024		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

G. Madhu
Signature of the Student

19. Name of the student : G. Bharath Kumar

Course/Group	H B.A		
Regd No	21110049025		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

G. Bharath Kumar
Signature of the Student

20. Name of the student : G. Jinka Suresh

Course/Group	H B.A		
Regd No	21110049026		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

G. J. Suresh
Signature of the Student

21. Name of the student : Jakkala Mounika

Course/Group	H B.A		
Regd No	21110049027		
Opinion	1. Excellent ✓	2. Good ✓	3. Satisfactory

J. Mounika
Signature of the Student

22. Name of the student : Jalla Veerendra

Course/Group	II B.A		
Regd No	21110049028		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

J. Veerendra
Signature of the Student

23. Name of the student : Kandi Narendra

Course/Group	II B.A		
Regd No	21110049029		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

K. Narendra
Signature of the Student

24. Name of the student : K. Ravi Kumar Reddy

Course/Group	II B.A		
Regd No	21110049030		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

K. Ravi Kumar Reddy
Signature of the Student

25. Name of the student : Kellellu Swarna

Course/Group	II B.A		
Regd No	21110049031		
Opinion	1. Excellent ✓	2. Good	3. Satisfactory

K. Swarna
Signature of the Student


SRI MAHAYOGI LAKSHMAMMA GOVT. DEGREE COLLEGE, YEMMIGANUR
DEPARTMENT OF ENGLISH


Final Report of the Certificate Course on Public Speaking Skills in English

Under the direction and guidance of the Principal, the Department of English has successfully conducted a certificate course in Public Speaking Skills in English from 24-11-2022 to 11-01-2023 and has issued the Course Completion certificates to the students.

Faculty of the Department

1. Sri N. Newton Raj
2. Sri M. Narasimhudu


Incharge
Dept. of English
Sri Mahayogi Lakshamma
Govt. Degree College
Yemmiganur - 518 360,


Principal
PRINCIPAL
SRI MAHAYOGI LAKSHMAMMA
GOVT. DEGREE COLLEGE
YEMMIGANUR - 518360.
Kurnool (Dist.) A.P.



SRI MAHAYOGI LAKSHAMMA GOVERNMENT DEGREE COLLEGE
YEMMIGANUR, KURNOOL DIST.

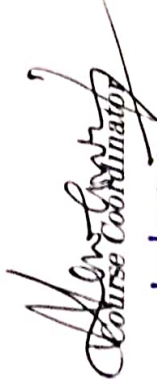


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CERTIFICATE OF PARTICIPATION

This is to certify that Mr/Kum. .B.:Bheemeshwara..B: A.:S. Yogan.....

*attended for the Certificate course on ENGLISH LANGUAGE FOR COMPETITIVE
EXAMINATIONS organized by the Department of English, Sri Mahayogi Lakshamma
Government Degree College, Yemmiganur from 24-11-2022 to 11-01-2023.*


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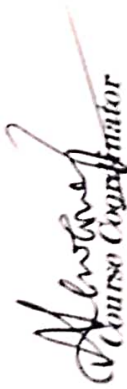


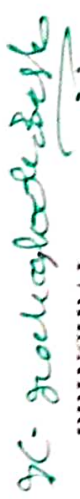
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